

# NOTICE OF INTENT TO VACATE

DATE: \_\_\_\_\_

To: Classic Property Management, Inc.

You are hereby notified that the undersigned tenant(s) intends to terminate rental of the premises listed below:

Address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_

Current Phone HOME \_\_\_\_\_ WORK \_\_\_\_\_

\_\_\_\_\_ Our Lease expires in \_\_\_\_\_ days and we are required to give notice and understand we are responsible for the rent to the end of our lease.

\_\_\_\_\_ Our lease agreement has expired and we are now on a month to month agreement. We are required to give 30 days notice prior to the first of the month and understand we are responsible for the rent to the end of the month. Classic Property Management Inc. must receive notice prior to the first of month.

\_\_\_\_\_ Our lease has not yet expired and we understand that we are responsible for the rent until new tenants assume rent obligation acceptable to the owner. We understand we are also responsible for the following expenses: advertising, utilities, yard care, screening expenses and maintenance.

Expiration date of rental lease agreement \_\_\_\_\_

Date to vacate property by \_\_\_\_\_

Forwarding address \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

It is agreed and understood that tenant hereby agrees and allows landlord to show premises to prospective tenants or purchasers. It is also agreed that entry to premises may be made with next day notice and with or without tenant present.

It is agreed and understood that if this notice is given and then withdrawn, charges or penalties may be imposed.

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Tenant